



CHAMPION EXPOSITION SERVICES (CES) MATERIAL HANDLING AGREEMENT - NOT NEGOTIABLE
 Return completed form to service desk when materials are packed and ready to ship.
 Complete sections 1-13, in legibly printed ink.

REF #: _____

(1) Booth #: _____

(2) NUMBER OF SEPARATE SHIPMENTS IN BOOTH: 1 2 3 4 or more

Date/Time Received:	Rep's Initials:	Origin Code:	Destination Code:
(3) FROM / ORIGIN: Exhibiting Co. Name: Name of Event: Exhibit Venue: City, ST:		(4) TO / DESTINATION: If shipping into another event, please indicate event name and booth number below. Company Name: Address: Address: Address: City, ST, Zip Code: Attention: Phone #:	
(5) BILL TO: <input type="checkbox"/> Same as Orig. <input type="checkbox"/> Same as Dest. <input type="checkbox"/> Third Party (list below) Company Name: Street Address: City, ST, Zip Code: Attention: Phone #:		(6) DELIVERY INFORMATION: Must arrive, <input type="checkbox"/> on OR <input type="checkbox"/> no later than: Special Delivery Instructions:	

WRITE "AIRWAYS" HERE

MARK THIS BLOCK

(7) Select Method of Transportation for Champion Shipping Services (CSS)
 Standard Ground Van Line Airfreight (For Airfreight specify a service level): Next Day 2nd Day Deferred

(8) Optional - Declared Value of Carriage (DV) to Champion Shipping Services (CSS): Shipper/Exhibitor agrees and declares that the value of this Material does not exceed the lesser of \$0.50 per pound per piece or \$50.00, unless a higher value is declared below and an excess value charge is paid in accordance with CSS's terms and conditions (see reverse hereof). The DV of this Material is specifically stated by the Shipper/Exhibitor to be not exceeding \$_____. The excess value charge for DV is \$25.00 for every \$1,000.00 declared. Shipper/Exhibitor must declare value in increments of \$1,000.00. DV only applies if Shipper/Exhibitor is using Champion Shipping Services (CSS) to transport shipment.
 Sign to agree to the terms and conditions for CSS. (See reverse hereof) Sign: _____ Print: _____ Date: _____

(9) Other Carrier: **AIRWAYS** Common Carrier Van Line POV Airfreight
 (For Airfreight specify a service level) Next Day 2nd Day Deferred

(10) PIECES	CHECKER	KIND OF PACKAGE, DESCRIPTION OF MATERIALS, SPECIAL MARKS AND EXCEPTIONS	WEIGHT (11) Subject to Re-weigh	CHECKER PRINT NAME
		Crates (Wooden)		TRAILER NO.
		Cartons (Cardboard)		DATE LOADED
		Fiber Cases/Trays		TIME LOADED
		Skids/Pallets		Received in good order on-site, except as noted:
		Carpets (Color)		Carrier Name _____
		Padded Display		Driver (Signature) _____
		Machines		Driver (Print) _____
		Miscellaneous (Need description)		Date _____
		Total Pieces		

The agreed upon value of the material is hereby specifically stated by Exhibitor to not exceed _____ This is to certify that the above named Materials are properly described, packaged, labeled and are in proper condition for transportation according to applicable government regulations.

STOP! YOU MUST READ THE BACK OF THIS FORM BEFORE GOING ANY FURTHER. I HAVE READ THE TERMS AND CONDITIONS SET FORTH ON THE BACK OF THIS FORM AND I UNDERSTAND THE CONTENTS THEREOF. I HAVE THE AUTHORITY TO SIGN FOR THE ABOVE MENTIONED EXHIBITING COMPANY, WHICH HEREBY ACCEPTS THE TERMS AND CONDITIONS SET FORTH ON BOTH SIDES OF THIS FORM FOR CHAMPION EXPOSITION SERVICES (CES).

(12) Print Name: _____ Signature of Exhibitor: _____ Date: _____

(13) If Exhibitor's carrier does not check-in for Exhibitor's shipment on show-site, please select one of the following options:
 Re-route via Champion's choice (If re-routed CSS, shipping charges will be billed to credit card on file & CSS terms & conditions will apply, see reverse hereof. May be subject to delay.) **OR** Return to warehouse at Exhibitor's expense (Champion is not liable for any loss or damage incurred. Shipment is subject to delay. The following charges will apply: transport, material handling and storage.)
 Signature _____

Track Your CSS Shipment:
www.championexpo.com

Exhibitor Service:
 800.723.1123 or 508.946.8500

Type or Affix Pro Number Here